***Patterns for College Writing* Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Chapter 9 - Process (p. 263-269)**

What is the purpose of a process essay?

In process writing, events are presented in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ order.

How does process writing differ from narration?

Because the events form a sequence with a fixed order, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is extremely important.

Process writing can be either in the form of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or a process\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

The purpose of *instructions* is to…

Instructions use\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ tense and, like commands, they use the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ mood, speaking directly to the readers.

The purpose of a *process explanation* is to …

 Process explanations may be written in \_\_\_\_\_\_\_\_\_\_ or \_\_\_\_\_\_\_\_\_\_ person and may be either \_\_\_\_\_\_\_\_\_\_\_\_ or \_\_\_\_\_\_\_\_\_\_\_\_\_ tense. \_\_\_\_ \_\_\_\_\_\_\_\_\_ person or the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ mood is not used.

**Planning a Process Essay**

In order to accurately explain the process, it is important to distinguish between…

You should also mentally test out the steps, checking carefully for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**Accommodating Your Audiences**

Keep your readers needs in mind. What does this mean?

**Developing a Thesis Statement**

Process writing may be for the purpose of explaining or simply presenting information. Regardless of the purpose, your essay should have a clear thesis statement that …

**Using Transitions**

Use transitional words and phrases to ensure …

**Structuring a Process Essay**

What should each section of the essay do?

Introduction

Body

Conclusion (if included)

**Revision**

In order to ensure that it will be easy for the readers to follow your process, be sure to use consistent verb \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(past or present), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(first, second, or third), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(active or passive), and \_\_\_\_\_\_\_\_\_\_\_\_\_\_(statements or commands).